

Supplies Order

Indicate the number (and color) of each item you need.

Name:

E-mail:

Room:

Department:

Black Loose Leaf Binders	1"	2"	3"	
Clips: Paper Clips	Large	Small		
Binder Clips	Large	Medium	Small	
Butterfly Clips	Large	Small		
Composition Books	24 pages	36 pages	72 pages	
Envelopes - Manila	12x15	10x13	9x12	6x9
Envelopes - White	#10	6 x 4		
Envelopes - Interoffice				
File Folders - Manila				
Folders — Pendaflex hanging				

Folders — Pocket 25 per box				
Glue - Elmers	4oz	7oz		
Index Cards	3x5	4x6	5x8	
Markers: Thick Sharpies	Individual	Package	Color	
Markers—Expo White Board Pkg of 4				
Pads - Writing	8.5x11	8.5x14		
Paper - Composition				
Paper—Construction				
Paper—Xerox	8.5x11	8.5x14	11x17	Color
Pencils 12 per box				
Pens Stack	Black	Blue	Red	
RubberBands				
Scotch Tape				
Sponges				
Staples				

White Out				
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Comments